



City Manager Report: May 2017

Distributed: June 15, 2017



Contents:

Monthly activities of City Manager and all departments, presented to the Goodlettsville Board of Commissioners and the citizens of Goodlettsville

Reporting Schedule:

Published monthly on the City of Goodlettsville website

Featured Picture:

Goodlettsville's eclipse viewing glasses arrived in May. Eye safety is key in viewing the total solar eclipse. The City of Goodlettsville and Goodlettsville Chamber of Commerce will be handing out free pairs at the Get Eclipsed in Goodlettsville kick-off party at the Bowen House in Moss-Wright Park the Sunday night before the big event on Monday, August 21st.

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June 14, 2017

To: Board of Commissioners, City Staff and Residents of Goodlettsville

The City of Goodlettsville began the practice of producing the City Manager's Monthly Report in December 2011 to provide general and performance information to the Board of Commissioners and the public on City services and programs. The City utilizes performance data to identify efficiencies and potential inefficiencies for the purpose of improving services, responsible budgeting and enhancing transparency in local government. The information in this report is compiled internally by each department/division that comprises City Services. The information is then analyzed and organized for presentation by myself and the Public Information Officer.

I am proud of the City's efforts toward becoming more transparent, performance driven and the direction in which our community is headed. City staff and I will continue to work diligently to increase efficiencies in City services and achieve the goals of our Board of Commissioners as we proudly serve the citizens of Goodlettsville.

I am pleased to present to you the May, 2017 City Manager's Monthly Report. I hope that you continue to stay informed on City issues and progress.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

A handwritten signature in blue ink that reads "Tim Ellis". The signature is stylized with a large, sweeping "T" and "E".

Tim Ellis, City Manager

City Hall • 105 S. Main Street • Goodlettsville TN 37072

Email: tellis@goodlettsville.gov • Phone: 615.851.2200 • Fax: 615.851.2212

A government committed to operating with efficiency and integrity in all we do as we strive to enhance the quality of life for the community we serve.

City Manager

Management Report: May, 2017

Legislative Accomplishments

- Board of Commissioners took action on the following ordinances:
 - Approved Ordinance 17-894, an ordinance to amend the official zoning map of Goodlettsville adopted per Ordinance 15-851 to change 86.11 acres on Allen Road from Sumner County RA, Residential to LDRPUD, Low Density Residential Planned Unit Development.
 - Approved Ordinance 17-895, an ordinance creating a stormwater fee appeals application fee.
 - Approved Ordinance 17-896, an ordinance providing that the Code of ordinances of the City of Goodlettsville be amended by adding a new article to Title 9 providing for the regulation of mobile food vendors.

- The Board of Commissioners also took action on the following resolutions:
 - Approved Resolution 17-733, a resolution annexing a section of Allen Road right-of-way by the City of Goodlettsville, Tennessee.
 - Approved Resolution 17-734, a resolution adopting a plan of service for annexation of a section of Allen Road right-of-way.
 - Approved Resolution 17-735, a resolution annexing a 27.50 acre property on Allen Road by the City of Goodlettsville, Tennessee.
 - Approved Resolution 17-736, a resolution adopting a plan of service for annexation of 27.50 acres on Allen Road.
 - Approved Resolution 17-737, a resolution annexing a 38.88 acre property on Allen Road by the City of Goodlettsville, Tennessee.
 - Approved Resolution 17-738, a resolution adopting a plan of service for annexation of 38.88 acres on Allen Road.
 - Approved Resolution 17-739, a resolution annexing a 19.73 acre property on Allen Road by the City of Goodlettsville, Tennessee.

- Approved Resolution 17-740, a resolution adopting a plan of service for annexation of 19.73 acres on Allen Road.
- Approved Resolution 17-742, a resolution authorizing the execution of a contract between the City of Goodlettsville, Tennessee and Waste Industries of Tennessee, LLC for providing sanitation and curbside recycling services.
- Approved Resolution 17-743, a resolution authorizing the City Manager to execute an intergovernmental cooperative purchasing agreement with the National Purchasing Partners Government and all other documents necessary to purchasing of products through said cooperative; and declaring an effective date.
- Approved Resolution 17-744, a resolution declaring certain property surplus to the needs of the City of Goodlettsville and calling for its disposal by online auction or any other reasonable manner.
- Approved Resolution 17-745, a resolution to approve a contract between the City of Goodlettsville, Tennessee and the Tennessee Department of Transportation for the maintenance of certain State of Tennessee right-of-way.
- Approved Resolution 17-746, a resolution to amend the City of Goodlettsville Personnel Policies and Procedures Manual by creating a new section entitles Employee Education Incentive.
- Approved Resolution 17-747, a resolution authorizing an application with the State of Tennessee Department of Agriculture for a Tennessee Agriculture Enhancement Program Grant (TAEP) and assuring matching funds.

Legislative Matters Forthcoming

- Resolution declaring property surplus.
- Codification of Ordinances.
- Right-of Way permitting.

Commissions and Boards

- **Planning Commission**
 - Approved site plan for 1,875 sq. ft. office building expansion and a 8,890 sq. ft. parking lot expansion on 0.89 acres at 822 Wren Road. Property is zoned CSL, Commercial Services Limited and is referenced as Davidson County Tax Map/Parcel #03401003100. Downward & Associates, Property Owner.
 - Approved a preliminary master plan amendment to increase the building square footage for a commercial center from 20,400 sq. ft. to 21,000 sq. ft. and to incorporate a direct limited access driveway onto Long Hollow Pike at 102 Long Hollow Pike and Jackson Road. Property is zoned CPUDL,

Commercial Planned Unit Development Limited and is referenced as Sumner County Tax Map 143, Parcel 67 and 67.04. Property Owner: Jim and Carol Speakman and Alicia White.

- Deferred request for site plan approval for a one acre recreational vehicle storage expansion area in an IR, Industrial Restrictive Zoning District adjacent to 813 Louisville Highway. Property is referenced as Sumner County Tax Map 142 Parcel 15 containing approximately 16.50 acres. BCR Holding LLC, Property Owner.
- Approved amendments to the existing construction plan regarding storm water drainage for twenty-one (21) lots on 9.6 acres on Hillview Drive and Allen Road. Property is zoned LDRPUD, Low Density Residential Planned Unit Development. Property is referenced as Sumner County Map 143, Parcel 22. Copper Creek LLC and Ghertner & CO, Property Owners.
- Discussed Dry Creek Farms development master plan and minimum hotel room number requirements for a property in INT, Interchange Overlay.

- **Board of Zoning Appeals**

- The Board of Zoning Appeals did not meet during the month of May.

- **Beer Board**

- Approved an On-Premises permit for Happy Asian Bistro located at 919 Conference Drive.
- Deferred application for Koala Group Inc. DBA: Chicago Style Gyro located at 901 Rivergate Parkway.
- Deferred application for PMarie3 DBA: Ponobe's Party Bar located at 903 Rivergate Parkway.

- **Industrial Development Board**

- Industrial Development Board did not meet during the month of May.

- **Parks and Recreation Advisory Board**

- The Parks Board did not meet during the month of May.

Ongoing Work

- Overall Capital Improvements Program.
- Traffic congestion mitigation.
- Economic Development Projects.
- Conference Drive Enhancements.
- Roadway lighting improvements.
- Main Street Streetscape Project.
- CSX/ North Main Street congestion mitigation.
- Peay Park redevelopment conceptual plan.
- Sewer pump station elimination.
- Goodlettsville Tomorrow Vision 2025.
- Main Street Stakeholders Organization.
- Streambank stabilization of Mankers and Madison Creeks.
- City-wide Beautification.
- CMAQ Projects.
- Neighborhood Enhancement Program.

Marketing & Public Relations Manager Report: May 2017

City News, Events & Community Relations

Posted on one or more of the following PR outlets: www.goodlettsville.gov, mobile app, Notify Me email lists, facebook, twitter, Instagram, media contacts distribution list:

- “City of Goodlettsville kicks of new Neighborhood Enhancement Program”
- “City of Goodlettsville to Host Water Safety Day Saturday, June 3rd”
- “My Goodlettsville Blood Drive – June 1, 2017”
- “Music on Main featuring Martin Family Circus”
- Study Session Discussion Items and Meeting Agenda for May 11 and May 25 meetings
- Board of Commissioners Meetings Posted for Online Viewing
- Beer Board Meeting Posted for Online Viewing
- City Manager’s Monthly Report for April 2017 is Posted

Meetings/Events/Admin

- Worked on the Employee Highlight Program
- Worked with the Goodlettsville Area Chamber of Commerce on the city map cover design; the news maps are now available.
- Participated in the Neighborhood Enhancement Program kickoff meeting
- Attended the Lynn Hicks and Eric Mumaw Police Memorial
- Attended the Goodlettsville Area Chamber of Commerce monthly luncheon
- Performed website administrator job functions as needed: developed and reviewed web content.

****Vacation, May 15-19*

Finance and Administration Monthly Report

May 2017

FINANCE

- Met with Brad Davis at Mid-South Imaging regarding processing electronic checks
- Attended Tyler Users Conference
- Attended Chamber Board Meeting
- Worked with Logistics Committee for the Leadership Goodlettsville Class of 2017
- Met with RJYoung and XMC regarding copiers and printers
- Attended Sumner County Council of Governments meeting in Portland

HUMAN RESOURCES

- May 3, online applications up and running.
- May 5, Employee appreciation Lunch.
- May 24, attended Police Memorial & visit with Columbia Southern University.
- May 25, Lifeguard Orientation.
- May 26, taught CPR at Codes.
- Hired: 1 Utility Worker at Public Works, Lifeguards. 2 Seasonal Utility Workers at Public Works.
- Terms during the month: 0
- Worker's Compensation accidents in the month: 0
- Full-time employees: 129; Part-time employees: 52.
- Job opening: Heavy Equipment Operator, Utility Worker II at Public Works

**City of Goodlettsville
Financial Summary
May 2017 (Unaudited)**

UNASSIGNED FUND BALANCE

Operating Fund	Current Month	Budget 06/30/2017	%
General Fund	4,913,033	2,090,841	235%
Sanitation	177,903	126,941	140%
Tourism	1,367,770	393,588	348%

CASH IN BANK

General Fund	6,660,078
Sanitation	128,373
Tourism	1,367,071
Sewer	12,732,464
Stormwater	1,557,251
Total Cash	<u>22,445,237</u>

SALES TAX COLLECTIONS

Month Received	Sumner Current Year	Sumner Prior Yr	Davidson Current Yr	Davidson Prior Year	Total Current Year	Total Prior Year
Aug	48,333	53,696	324,789	301,770	373,123	355,467
Sep	53,158	53,887	294,694	273,542	347,851	327,429
Oct	44,747	43,086	295,987	276,764	340,734	319,850
Nov	49,987	48,095	309,704	306,882	359,691	354,977
Dec	51,322	50,706	298,879	280,760	350,201	331,466
Jan	53,033	45,928	317,233	288,519	370,266	334,446
Feb	65,823	57,310	513,341	475,700	579,164	533,009
Mar	47,328	45,307	253,665	272,459	300,992	317,766
Apr	39,411	43,083	292,247	287,449	331,658	330,532
May	61,289	51,256	340,056	338,650	401,345	389,906
Jun	0	0	0	0	0	0
Jul	0	0	0	0	0	0
YTD	<u>514,431</u>	<u>492,354</u>	<u>3,240,593</u>	<u>3,102,494</u>	<u>3,755,025</u>	<u>3,594,848</u>
						4.46%

*Governmental Revenues are typically received in arrears, i.e., July revenues are received in August.
The revenues collected in July, were for the month of June, and were recorded in prior year financials.*

**City of Goodlettsville
Financial Summary
May 2017 (Unaudited)**

<u>Operating Fund</u>	<u>Indicator</u>	<u>Month</u>	<u>YTD</u>	<u>Budget</u>	
General Fund	Revenues	1,207,218	12,723,718	14,268,943	89.17%
General Fund	Expenditures	857,049	13,234,704	16,428,844	80.56%
Net Increase/Decrease		350,169	(510,986)	(2,159,901)	
Sanitation Fund	Revenues	89,331	892,216	925,450	96.41%
Sanitation Fund	Expenditures	104,310	770,889	896,002	86.04%
Net Increase/Decrease		(14,979)	121,327	29,448	
Tourism	Revenues	65,847	622,447	624,300	99.70%
Tourism	Expenditures	59,949	483,891	713,543	67.82%
Net Increase/Decrease		5,898	138,556	(89,243)	
Sewer	Revenues	485,278	4,995,370	5,945,300	84.02%
Sewer	Expenses	184,378	3,272,020	5,829,573	56.13%
Net Increase/Decrease		300,900	1,723,350	115,727	
Stormwater Utility	Revenues	59,939	749,638	932,000	80.43%
Stormwater Utility	Expenses	164,048	812,784	1,985,555	40.93%
Net Increase/Decrease		(104,109)	(63,146)	(1,053,555)	

OPERATIONS EXPENDITURE SUMMARY

<u>General Fund Operating Dept</u>	<u>Month</u>	<u>YTD</u>	<u>Budget</u>	<u>% of Budget</u>
General Government	119,306	1,466,969	1,675,388	88%
Community Development	33,807	438,547	558,565	79%
Police	343,040	4,491,335	5,154,049	87%
Fire	160,443	1,937,644	2,172,209	89%
Hwys & Streets	74,298	1,433,257	2,109,045	68%
Parks/Recreation	103,835	1,502,137	1,929,819	78%
Miscellaneous	22,320	1,964,815	2,116,224	93%
Total General Fund Expenditures	857,049	13,234,704	15,715,299	84%

**MAY 2017
NEW BUSINESS LICENSES**

License Issue Date	Company Name	Description	Address	Contact Name	Contact Number
05.02.2017	Maynard Select, LLC	Contractor – HVAC/Refrigeration Install	617 Norris Avenue Nashville, TN	Tim Moore	615.255.0603
05.02.2017	Wayne Ramsey	Rocks, Minerals & Fossils at Craft Fairs	303 Loretta Drive Goodlettsville, TN	Wayne Ramsey	615.491.2293
05.08.2017	Mid South Floor Systems, Inc.	Poured Floor Underlayment	1593 Dancy Blvd. Horn Lake, MI	Susan Investor	704.596.6816
05.08.2017	The Ranch House	Room and Board	216 Moss Trail Goodlettsville, TN	Philana Goodrich	206.707.1250
05.09.2017	Grove Homes, Inc.	Construction	202 North Wind Dr. Goodlettsville, TN	Fred N. Groves	775.690.5797
05.10.2017	TNT Wheel	Wheel & Tire Sales and Installation	643 North Main St. Goodlettsville, TN	Dustin Tobitt	615.977.9072
05.12.2017	Nicky's	Minimal Construction Labor	211 Engel Ave. Goodlettsville, TN	Nick Augustine	615.715.3766
05.15.2017	Fortune and Fades Barbershop	Barbershop/Nail Salon	602 South Main St. Goodlettsville, TN	Marcus Horton	615.756.4478
05.15.2017	Exodus Stone Surfaces, LLC	Granite, Marble, Quartz Fabrication/Installation	169 Maple Street Hendersonville	Jami Catron	615.927.6864
05.19.2017	TN Machine Shop	Car Repair	112 Connell Street Goodlettsville, TN	Jim Smiley	615.804.2928
05.26.2017	Branding U., LLC	Online Reseller (Amazon, Ebay)	130 Joshuas Run Goodlettsville, TN	Ginger Moore	615.394.5096
05.26.2017	CPaul and Sons Lawn Care	Lawn Maintenance and Cutting Grass	105 Dorchester Ct Goodlettsville, TN	Jerry Seepaul	615.600.2347
05.27.2017	Raymundo Concrete	Concrete	404 Cindy Place Goodlettsville, TN	Bartolo Raymundo	615.546.9971
05.30.2017	Rust and Ruffles, LLC	Boutique – Clothing, Accessories, Housewares	301-B S Main St Goodlettsville, TN	Ronda Anderson	615.212.9308
05.30.2017	Family Ties Barbering/Salon	Barbering and Stylist	803 Meadow Lark Lane Goodlettsville, TN	Edward Sims	615.516.5402



**MAY 2017
NEW BEER PERMITS**

License Issue Date	Company Name	Description	Address	Contact Name	Contact Number
05.10.2017	Happy Asian Bistro	On-Site Restaurant Permit	919 Conference Dr., Ste 1 Goodlettsville, TN	Phoutachak Kongsana	615.851.7500

MONTH OF MAY 2017**MONTHLY MANAGEMENT REPORT****COURT**NUMBER OF CITATIONS ISSUED IN MAY 2017 - 216NUMBER OF DEFENDANTS APPEARING IN COURT

MAY 9TH	94	9:00	A.M.
MAY 9TH	36	1:00	P.M.
MAY 16TH	11	1:00	P.M.

TOTAL FOR MONTH	141
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MAY 16TH	8	8:30	A.M.
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CONTESTED COURT SESSIONNUMBER OF NON-TRAFFIC CITATIONS (i.e. codes / misdemeanors violations)

CODES	0
MISDEMEANORS	0

NUMBER ASSIGNED TO TRAFFIC SCHOOL

FOUR HOUR SCHOOL	73
EIGHT HOUR SCHOOL	6

Goodlettsville Police Department

Chief Goodwin's Monthly Report

May 2017

Citizen's Police Academy concluded May 9th and participants were presented certificates at the City Commission meeting on May 11th. May 9th Commander Cherry attended the Goodlettsville Ministerial Associations meeting. May 10th Chief Goodwin attended the Beer Board meeting and along with Commander Cherry and Sgt. Deloach attended the FOP Memorial Service at 1st Baptist Church Nashville. May 11th Chief Goodwin and Commander Cherry attended the volunteer appreciation event at Gateway Elementary. May 15th Chief Goodwin and Officer Bardill attended the Hendersonville Police Department Memorial Service at Hendersonville Church of Christ. May 17th Chief Goodwin attended the Drug Task Force meeting and along with Commander Okert and Officer Bardill attended the Sumner County Memorial Service. May 18th Chief Goodwin was on a panel for Leadership Goodlettsville. May 24th the department held the Det. Lynn Hicks Memorial Service and also honored the sacrifice of MNPd Officer Eric Mumaw. May 25th Chief Goodwin attended the Chamber luncheon. May 31st Chief Goodwin was present at the Dollar General shareholders meeting at Goodlettsville City Hall.

The Pharmaceutical Bin provided by the State of Tennessee Department of Environment & Conservation was in the lobby during the month of May and 67.8 pounds of unwanted pharmaceuticals were deposited. Since its use 1092.0 pounds of unwanted pharmaceuticals have been deposited.

In review of the TIBRS data comparing May 2017 to May 2016 Crime Against Person increased from 15 to 27 an 80% increase, and Crime Against Property increased from 68 to 69 a 1.45% increase and overall we had an increase 83 to 96 incidents. Our UCR total for the month was a 6.97% increase from 43 to 46 incidents.

Our proactive efforts were very good for the month of May. Our officers made 1152 Traffic Stops and 2 Terry Stops. They made 116 Traffic Arrests and 10 DUI Arrests. From these Traffic Stops resulted 3 Felony charges, 126 Misdemeanor charges, and 11 warrants were served. They had 18 drug confiscations (12 from traffic stops). They issued 12 Misdemeanor Citations, made 82 Physical Arrests

with 58 Misdemeanor charges and 5 Felony charges. They made 8 Juvenile Misdemeanor Arrests and issued 2 Juvenile Citations.

The other part of the strategy involves serving outstanding warrants. Persons with outstanding warrants have already proven a proclivity for involvement in criminal activity. By arresting them for their outstanding warrants we prevent their opportunities for committing crime. During the month they made 19 Warrant Service Attempts. They served 17 Felony Warrants and 35 Misdemeanor Warrants.

Our officers continue to check our apartments, neighborhoods, businesses and parks. They conducted 258 apartment checks, 433 checks of neighborhoods, 237 businesses checks and 312 park checks. They had 1054 Community Contacts. They issued 398 Park Smarts.



May TIBRS

TIBRS Group A Offenses

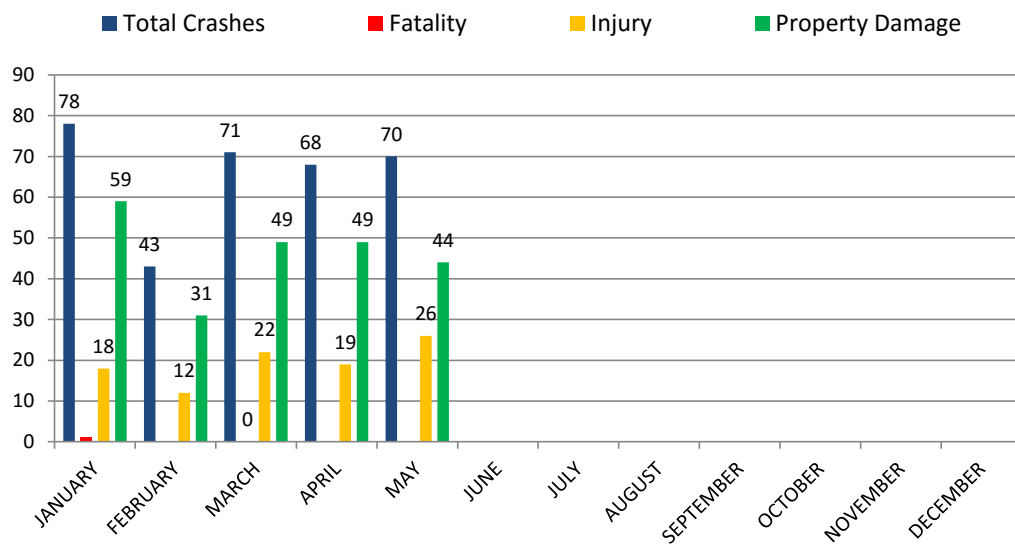
	2017 Offenses Reported	2016 Offenses Reported
Crimes Against Persons	27	15
Murder	0	0
Negligent Manslaughter	0	0
Kidnaping/Abduction	0	0
Forcible Rape	0	1
Forcible Sodomy	0	0
Sexual Assault W/Object	0	0
Forcible Fondling	1	0
Incest	0	0
Statutory Rape	0	0
Aggravated Assault	3	2
Simple Assault	21	9
Intimidation	2	3
Stalking	0	0
Crimes Against Property	69	68
Arson	0	0
Bribery	0	0
Burglary	5	3
Counterfeiting/Forgery	4	6
Destruction/Damage/ Vandalism	9	10
Embezzlement	3	1
Extortion/Blackmail	1	0
Fraud - False Pretenses	2	5
Fraud - Credit Card/ATM	0	1
Fraud - Impersonation	1	0
Fraud - Welfare	0	0
Fraud - Wire	0	0
Motor Vehicle Theft	1	5
Robbery	4	0
Stolen Property Offenses	1	0
Theft - Pocket-picking	0	0
Theft - Purse Snatching	1	0
Theft - Shoplifting	22	19
Theft From Building	5	3
Theft From Coin Machine	0	0
Theft From Motor Vehicle	8	8
Theft of Motor Vehicle Parts	2	1
Theft - All Other Larceny	0	6
Total Group A Offenses	96	83

JANUARY TO JUNE 2017

TIBRS Group A Offenses	2017	JAN 2017	JAN 2016	FEB 2017	FEB 2016	MAR 2017	MAR 2016	APR 2017	APR 2016	MAY 2017	MAY 2016	JUN 2017	JUN 2016	2016 Offenses TOTAL	% CHANGE
Crimes Against Persons	108	24	16	19	14	17	13	21	17	27	15	0	0	75	44.00%
Murder	0	0	0	0	0	0	0	0	0	0	0			0	NC
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0			0	NC
Kidnaping/Abduction	1	0	0	0	0	1	0	0	0	0	0			0	NC
Forcible Rape	4	2	0	2	1	0	0	0	0	0	1			2	100.00%
Forcible Sodomy	2	1	0	0	1	0	0	1	0	0	0			1	100.00%
Sexual Assault W/Object	0	0	0	0	0	0	0	0	0	0	0			0	NC
Forcible Fondling	5	2	2	0	0	1	0	1	0	1	0			2	150.00%
Incest	0	0	0	0	0	0	0	0	0	0	0			0	NC
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0			0	NC
Aggravated Assault	19	4	2	5	6	3	1	4	0	3	2			11	72.73%
Simple Assault	71	13	11	12	5	11	10	14	15	21	9			50	42.00%
Intimidation	6	2	1	0	1	1	2	1	2	2	3			9	-33.33%
Stalking	0	0	0	0	0	0	0	0	0	0	0			0	NC
Crimes Against Property	356	70	65	63	54	77	64	77	69	69	68	0	0	320	11.25%
Arson	0	0	0	0	0	0	0	0	0	0	0			0	NC
Bribery	0	0	0	0	0	0	0	0	0	0	0			0	NC
Burglary	24	6	5	3	0	5	4	5	4	5	3			16	50.00%
Counterfeiting/Forgery	17	0	3	4	1	0	1	9	0	4	6			11	54.55%
Destruction/Damage/ Vandalism	47	11	5	9	6	10	6	8	10	9	10			37	27.03%
Embezzlement	12	2	2	2	1	3	3	2	1	3	1			8	50.00%
Extortion/Blackmail	1	0	0	0	0	0	0	0	0	1	0			0	NC
Fraud - False Pretenses	19	2	3	5	2	4	4	6	1	2	5			15	26.67%
Fraud - Credit Card/ATM	0	0	2	0	0	0	0	0	0	0	1			3	-100.00%
Fraud - Impersonation	10	0	2	3	3	5	3	1	1	1	0			9	11.11%
Fraud - Welfare	0	0	0	0	0	0	0	0	0	0	0			0	NC
Fraud - Wire	0	0	0	0	1	0	0	0	0	0	0			1	-100.00%
Motor Vehicle Theft	17	7	4	1	3	4	1	4	2	1	5			15	13.33%
Robbery	9	1	0	3	1	0	0	1	1	4	0			2	350.00%
Stolen Property Offenses	3	1	0	0	0	0	0	1	0	1	0			0	NC
Theft - Pocket-picking	0	0	0	0	0	0	0	0	0	0	0			0	NC
Theft - Purse Snatching	2	0	0	0	0	1	0	0	0	1	0			0	NC
Theft - Shoplifting	104	20	21	19	22	20	27	23	31	22	19			120	-13.33%
Theft From Building	30	3	12	5	8	10	7	7	5	5	3			35	-14.29%
Theft From Coin Machine	1	0	1	0	0	1	0	0	1	0	0			2	-50.00%
Theft From Motor Vehicle	35	9	2	5	3	7	4	6	7	8	8			24	45.83%
Theft of Motor Vehicle Parts	11	5	2	1	1	3	0	0	4	2	1			8	37.50%
Theft - All Other Larceny	14	3	1	3	2	4	4	4	1	0	6			14	0.00%
Total Group A Offenses	464	94	81	82	68	94	77	98	86	96	83	0	0	395	17.47%

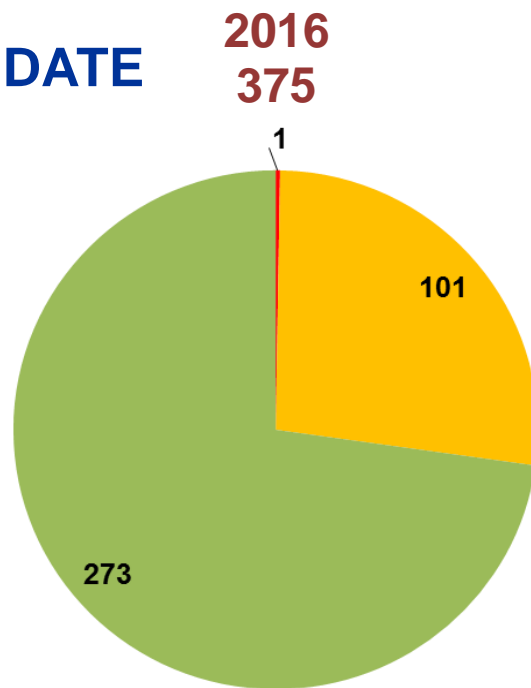
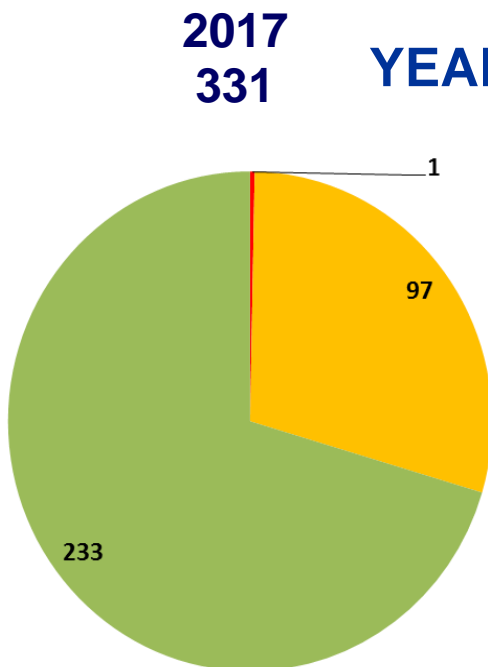
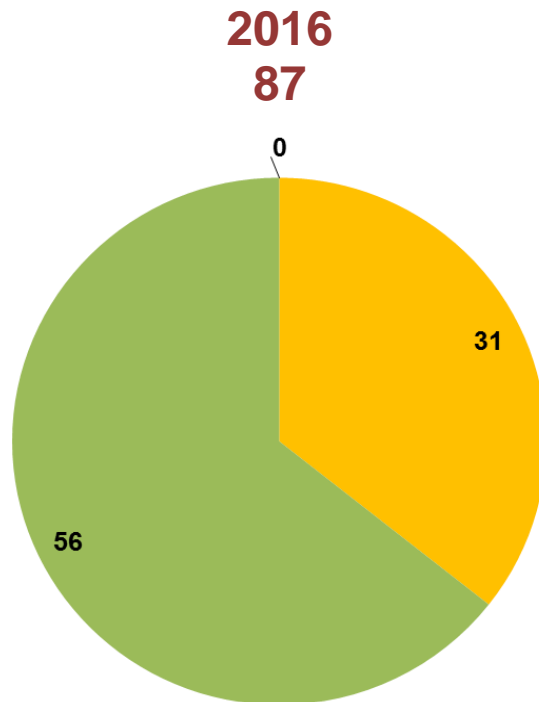
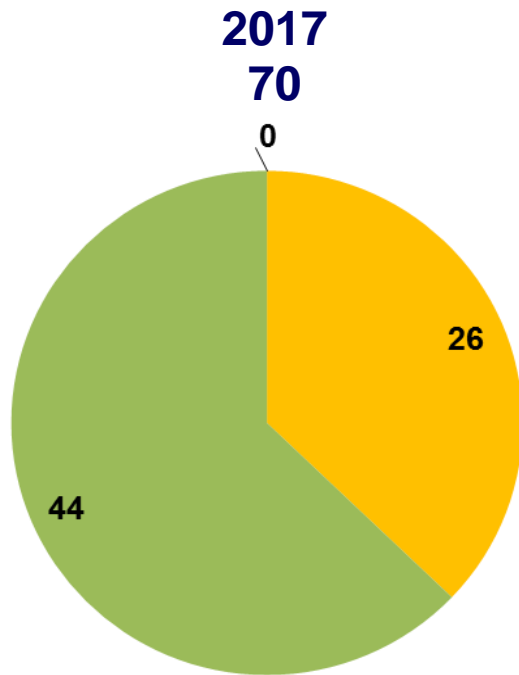
2017 TITAN CRASH REPORTS

(January 1 to May 31, 2017)



May TRAFFIC CRASHES

■ Fatal ■ Injury ■ Property Damage





**MAY COMPSTAT
WEEKS 18 THRU 21**

	2017	2016	2017 YTD		2016 YTD		% change	2016 TOTAL
Murders	0	0	YTD	0	YTD	0	NC	1
Rape	0	0	YTD	6	YTD	0	NC	2
Robbery (Commercial)	0	0	YTD	1	YTD	0	NC	3
Robbery (Street)	4	0	YTD	8	YTD	5	60.00%	9
Aggravated Assault	3	1	YTD	11	YTD	8	37.50%	29
Aggravated Assault - Dom Viol	1	0	YTD	7	YTD	1	600.00%	15
Burglary (Commercial)	4	1	YTD	8	YTD	4	100.00%	23
Burglary (Residential)	2	2	YTD	16	YTD	14	14.29%	39
Auto Burglaries	8	8	YTD	35	YTD	23	52.17%	61
Larceny	6	9	YTD	49	YTD	54	-9.26%	127
Shoplifting	17	17	YTD	98	YTD	114	-14.04%	260
Motor Vehicle Theft	1	5	YTD	16	YTD	13	23.08%	25
Total Offenses	46	43	TOTAL YTD	255	TOTAL YTD	236	8.05%	594

Goodlettsville Police Department
MAY 2017 COMPSTAT

	WEEK 18	WEEK 19	WEEK 20	WEEK 21		TOTAL	2017 YTD		2016 YTD		% change	2015 TOTAL
Murders	0	0	0	0		0	YTD	0	YTD	0	NC	2
Rape	0	0	0	0		0	YTD	6	YTD	0	NC	5
Robbery (Commercial)	0	0	0	0		0	YTD	1	YTD	0	NC	12
Robbery (Street)	2	0	2	0		4	YTD	8	YTD	5	60.00%	9
Aggravated Assault	1	0	2	0		3	YTD	11	YTD	8	37.50%	26
Aggravated Assault - Dom Viol	0	0	0	1		1	YTD	7	YTD	1	600.00%	12
Burglary (Commercial)	3	0	0	1		4	YTD	8	YTD	4	100.00%	22
Burglary (Residential)	1	0	1	0		2	YTD	16	YTD	14	14.29%	45
Auto Burglaries	1	0	4	3		8	YTD	35	YTD	23	52.17%	74
Larceny	2	1	1	2		6	YTD	49	YTD	54	-9.26%	139
Shoplifting	3	5	6	3		17	YTD	98	YTD	114	-14.04%	233
Motor Vehicle Theft	1	0	0	0		1	YTD	16	YTD	13	23.08%	16
Total Offenses	14	6	16	10	0	46	YTD TOTAL	255	YTD TOTAL	236	8.05%	595



Summary of Month's Activities – May 1 – May 31, 2017

Fire Operations

The Department responded to 320 calls for service in the month of May.

Fire Administration

Chief's Comments:

The Month of May was focused in many ways, on training.

We conducted an Advanced Extrication class where members of Goodlettsville, Hendersonville, and Millersville worked with high quality instructors from the TN Fire Academy to learn techniques of Automobile Extrication that are above and beyond the normal training. We also sent one instructor off each shift to Ohio for a national level class on the same topic to increase the knowledge base of this important skill set.

The Department made great progress toward having our own dedicated Fire Training facility and completed exterior construction of our Tower on Gallatin Rd. We have a lot of work getting the interior ready for training and that will continue for several months.

We are preparing for our two main fund raisers for the Kid's Christmas and need to directly thank Tyson Foods and Simmons Bank for their wonderful civic engagement and extraordinary generosity. Our July 4th BBQ and our September 9th 5K Run would not be successful without these sponsors and the generosity of Goodlettsville's Citizens and Businesses.

As always, the Department reminds all citizens of our Free Smoke Alarm Installation Program. We hope that any citizen that needs assistance in any way with home fire safety, will make themselves known to us by calling 615-851-2246 during business hours.

2016 Skills and Drill Plan

June-PS007 Master Streams (new) Search and Rescue Training

July-Building Construction-Residential, Residential Fire Behavior

August- Building Construction- Commercial, Commercial Building Fire Behavior

September- PS008 Pump Ops (new), Saw Training

October-Truck Ops, Ventilation

November- Cold weather Ops, Extrication Training, MVA, Firefighter Survival

December- Radio Procedures (emergency and Non-emergency) annual Territory/Hydrants Test

Total Hours Training This Month - 467

Public Education Hours - 15

MAY MAINTENANCE

11 Repairs

Special Projects

Researching costs on budget items

Outstanding Issues

Dodge 5500 – has arrived. Working on final details

Cost Savings

In house repairs to vehicles and building to cut down on the cost.

4 Building Repairs Completed

Fire Special

Training hours - Target Safety

Worked on Fire Shifts to fill in through the month where there was shortage of staff

Working with Mid-South Emergency to prepare for Annual Fit Testing

Made Preparations and supported Extrication class.

Worked with Chief on the Training Facility



**Goodlettsville Fire Department
2017 Incident Report / Incident Totals**

Jurisdiction 19226	May 1 thru May 31 2017				
	(NFIRS Report)				
Total Calls	320	(same month last year 315)			
CATEGORY	TOTALS	CATEGORY	TOTALS		
Structure Fires	0	Hazardous Calls	7		
Vehicle Fires	1	Service Calls	27		
Brush/Grass Fires	0	Good Intent Calls	28		
Overpressure Rupture /Explosion	No fire	Cover Assignment, Standby, Moveup	1		
Refuse/Rubbish Fires	0	System Malfunction, Malicious False	7		
Other Fires	4	Unintentional False	11		
		Other False	9		
Total Fires	9	Total False	27		
Rescue and EMS	221	Weather Related	0		
(Vehicle Accidents with Injuries 12)	(Rescue and EMS same month last year 233)				
		(last year)			
Mutual Aid Received	11	7	Incidents with Exposures	0	
Mutual Aid Given	95	79			
		(this month last yr. - loss was \$13,500.00)			
Fire Service Injuries	0	Fire Dollar Loss			
Non-Fire Service Injury	0		Property	0.00	
Fire Service Death	0		Contents	0.00	
Non-Fire Service Death	0			0.00	
Fire Civilian Injuries	0	Non-Fire Dollar Loss			
Non-Fire Civilian Injuries	0		Property	0.00	
Fire Civilian Deaths	0		Contents	0.00	
Non-Fire Civilian Deaths	0				
Vehicle Fires	1		Vehicle Property Loss	0.00	
			Vehicle Content Loss	0.00	

Public Works Report – May, 2017

SOLID WASTE:

- Convenience Center solid waste collected: 19.11 tons
- Solid waste tonnage collected: 414.66 tons
- Recycled materials collected: 33.06 tons
- PIT Construction & Debris: 150 cy
- Compactor: 8.46
- Bulk Item Pick Ups: 71
- Cart Repairs: 38
- New Residents: 36

SEWER:

- **MONTHLY EQUIPMENT AND DAILY PUMP STATION INSPECTION, MAINTENANCE AND REPAIRS**
- **MONTHLY BIOXIDE TANK FILLING**
- **TIVING OF LINE SEGMENTS**
- **DAILY PUMP STATION, SERVICE CONNECTION, AND MANHOLE INSPECTIONS**
- **CLEANED SEWER LINE SEGMENTS**
- **CLEANED WET WELL WALLS**
- **CONSTRUCTION AND NEW SEGMENT INSPECTIONS, MAINTENANCE AND REPAIRS**
- **RAINFALL FOR MONTH: 5.4"**
- **WORKED 275 TN ONE CALLS**

STREETS:

- Conducted scheduled preventative maintenance on equipment
- Repaired various traffic signals and replaced road signs
- Conducted Brush pick-up throughout City
- Worked on drainage and ROW issues on Happy Hollow Road in preparation for Summer Paving

STORM WATER:

Commercial Inspection Conducted for Construction Projects	42
Residential Inspection Conducted for Construction Site's	84
Active Construction Sites (Commercial)	12
Active New Residential Home Sites	21
Land Disturbance Permits issued	2
Litter Removal (bags)	4

PUBLIC WORKS FACILITY, OUTREACH, & PROJECT REVIEW:

- Participated in City-wide weekly staff meetings
- Conducted Daily underground storage tank testing
- Conducted Monthly fuel pump inspection and cleaning
- Traffic signal inspection and maintenance
- Participated in Planning Commission, Board work sessions and Board of Commission meetings
- Various meetings with residents and business owners
- Worked on calls from developers on policies, procedures, and ordinances related to land development, stormwater, and sewer.
- WKU continues in monitoring project (MS4 permit requirement)
- Conducted Monthly Safety meeting

- Proceeding with design on two drainage projects

ATTENDED MEETINGS:

- MTSG Monthly Meeting
- Chamber of Commerce Luncheon
- CAP Meeting
- Knowbeforetraining
- Plan Review Commercial Sites
- IECA Conference
- TNESPC Level 1 RE-Cert
- WKU Water Quality Meeting



May 2017

Administration

- Continued planning for 2016 LPRF grant for Peay Park Improvements – met with surveyor and architect
- Participated in a panel for quality of life in Parks for Leadership Goodlettsville

Projects – Parks and Recreation

- Pressure washed multiple areas in the park system.
- Prepared Pleasant Green Park for pool opening.
- Prepared athletic fields for play.
- Ongoing mowing and maintenance of all facilities.

Facility and Rental Information

	Resident Usage/Rentals	Non-Resident Usage/Rentals	Attendance	Volunteer Hours
Community Center	500/10	424/5		
Goodlettsville Event Center	5	2		
Senior Adult Program			689	24
Shelters	37	30		
Fields	3	4		
Programs Requiring Registration			710	
Historic Mansker's Station			887	209
Pleasant Green Pool	0	2		
Tennis Courts	0	0		

Special Events

Special Event Applications Submitted:

- Goodlettsville Youth Football Camp

Event Applications Approved:

- Goodlettsville Youth Football Camp: June 13-15, 2017 at Moss-Wright Park

Events conducted:

- TSSA Soccer Tournament: May 12-14, 2017

Athletics

Current leagues operating in Goodlettsville parks:

Goodlettsville Little League Goodlettsville Girls Fastpitch Softball

Middle Tennessee Futbol Club Tennessee United Soccer Club

National Flag Football League Adult Softball League

of games:

124 Games- Baseball, 136 Games- Softball, 81 Games- Soccer, 20 Games- Flag Football, 40 Games- Adult Softball

of practices

244 Practices- Baseball, 149 Practices- Softball, 288 Practices- Soccer, 21 Practices- Flag Football



COMMUNITY DEVELOPMENT DEPARTMENT

Sub-group: Economic Development

Monthly Management Report: May 2017

Business Recruitment / Retention & Expansion

Worked with landowner, design and engineering team for new Candlewood Suites.

Worked with design and engineering team in regards to a new Holiday Inn Express.

Worked with design and engineering team in regards to a new Hampton Inn & Suites.

Worked with design and engineering team in regards to Best Western Plus.

Worked with design engineer in regards to new office building.

Worked with design and engineering team in regards to medical office.

Worked with owners in regards to assisted living facility.

Worked with developer in regards to a new commercial development on Long Hollow.

Worked with contractor to update marketing material for retail development.

Sent out packets of information and communicated with company real estate personnel in an effort to establish interest in the Goodlettsville market area for their companies to locate a business.

Worked with various commercial real estate agents and property owners in an effort to get information on available property and buildings to add to data base and city website.

Worked with Design and Engineering team in regards to Conference Drive enhancements.

Meetings Attended

Goodlettsville City Commission
Sumner Co. JECDB

TEDC Level I Certification
Goodlettsville Planning Commission

Planning and Development Services Department

May 2017

Summary of Month Activities:

Site Development Meetings Attended:

- Copper Creek Phase 2- 5- Site inspection of drainage and grading complaint
- Copper Creek Phase 2-1- Club House- Grading improvement pre-construction meeting
- 112 Connell Street- Site inspection for new auto repair business and owner's request for automobile sales on adjacent lot
- Best Western Plus- Site development pre-construction meeting
- City Staff- Planning Commission Site Development proposal plan review session
- TN Backhaul Networks, LLC- Proposal review and site location review
- 812 Wren Road- Preliminary meeting on building and parking expansion project

Building and Site Inspections Completed:

- 1007 Louisville Hwy-Fireworks- Exterior site and building improvements property maintenance
- 509 Elba property maintenance inspection- illegal duplex occupancy complaint
- 208 Two Mile Parkway property maintenance inspection- illegal duplex occupancy complaint
- 903 Rivergate Parkway- Ponobe's- Building remodel progress meeting

Administration Meetings Attended:

- City Commission budget review session
- Leadership Goodlettsville program logistics
- Department CPR Training session

Organizational Meetings Attended:

- Goodlettsville Regional Planning Commission monthly meeting
- Nashville Metropolitan Planning Organization (MPO) monthly meeting
- Sumner County Planners Association to discuss urban growth boundaries
- Neighborhood Advisory Committee kick-off meeting
- Codes Training Session- Murfreesboro- Swimming Pool code changes and fire barrier and separation walls code requirements

Goodlettsville Codes Department Activity Report May 2017

DEPARTMENT OF 4 EMPLOYEES:

Larry DiOrio-Codes Director/Fire Marshal
 Mike Bauer-Senior Inspector/Fire Marshal
 Kerry Jackson/Property Standards
 Rhonda Carson-Administrative Assistant/Permit Technician

The purpose of the Codes Department is to ensure that all citizens and contractors are assisted concerning the issues of: Building Codes and safety, Fire Marshal Duties, and Property Maintenance Codes. The duty of this department is to inspect and enforce these regulations in a certified and professional manner.

<u>Activity</u>	<u>Scope of Activity</u>	<u>Total Monthly</u>
Issuing of Permits	Building(Commerc. & Resid.), Burn, Demolition, Blasting, Sign, Fireworks, Pool, Yard Sa	62 permits
Fire Code Inspections	Inspect existing businesses within city limits -Hotels, Restaurants, Stores, etc.	6 inspections
Fire Investigations	Duties of Fire Marshal involving fires in the city limits	0 investigation
Building Inspections	Building Related	63 inspections
Property Standards	Ensuring property standards compliance-sending letters and/or notification	72 notifications
Follow-up Inspections	Following up on letters sent to ensure property concerns are now in compliance	60 inspections
Signs Removed	Illegal signs removed from city limits	80 signs
I.B.C. Training	Training for the departments required certification test/International Building Certif.	8 hours
Storm Water Training	EPSC training and certification	0 hours
Fire Inspection Training	L. DiOrio and M. Bauer required training on Fire Code (Arson Training)	6 hours
Property Maint. Liens	Unpaid property maint.issues including grass cutting, demo of unsafe structures, etc.	0
Building and Codes Report	Report issued monthly for permit information-listed on City website	1 Report
Sumner County Impact Fee	Collect and Distribute Tax collected for Sumner County New Residential Homes	0
Issuing of Addresses	Assisting Metro/Davidson County 911 with assigning addresses for the city	3 addresses
Plan Reviews	In-house plan review by M. Bauer/Assisted also with outsourced plan reviews	6 properties
Storm Water Report	Monthly Storm Water Report for Administrative Building/	1 Report
Unsafe Structure Abatement	Demolition of unsafe structure	0 structure
Citations to Court	Municipal Code Violations	2 citations
Customer Service Calls	Facilitate calls and inquiries citizens and contractors may have	daily

Goodlettsville Codes Department Building Report May 2017

<u>Permit</u>	<u>Date</u>	<u>Cost</u>	<u>Mag</u>	<u>Parcel</u>	<u>Lot</u>	<u>Address</u>	<u>Owner</u>	<u>Contractor's License</u>	<u>Type Str</u>	<u>County</u>
New Residential										
20170127	5/8/2017	246,820.00	33.06	61	53	604 Solitude Circle	Morgan Homes	36713	New Residential	Davidson
20170136	5/10/2017	475,793.00	143M	12	41	1013 Calebs Walk	Wheeler Homes	2678	New Residential	Sumner
20170139	5/15/2017	395,167.00	N/A	N/A	20	111 Crockett Court	Meritage Homes	58003	New Residential	Sumner
20170093	5/15/2017	393,231.00	143D	N/A	8	258 Sydney Drive	Meritage Homes	58003	New Residential	Sumner
20170141	5/15/2017	326,934.00	N/A	N/A	21	107 Crockett Court	Meritage Homes	58003	New Residential	Sumner
20170142	5/15/2017	393,459.00	143D	N/A	13	278 Sydney Drive	Meritage Homes	58003	New Residential	Sumner
20170143	5/15/2017	320,972.00	N/A	N/A	18	108 Crockett Court	Meritage Homes	58003	New Residential	Sumner
20170144	5/15/2017	326,935.00	143D	N/A	17	265 Sydney Drive	Meritage Homes	58003	New Residential	Sumner
20170145	5/15/2017	393,231.00	N/A	N/A	19	112 Crockett Court	Meritage Homes	58003	New Residential	Sumner
20170146	5/15/2017	395,167.00	143D	N/A	7	254 Sydney Drive	Meritage Homes	58003	New Residential	Sumner
20170147	5/15/2017	381,505.00	143D	N/A	16	269 Sydney Drive	Meritage Homes	58003	New Residential	Sumner
20170157	5/19/2017	326,934.00	143D	N/A	14	277 Sydney Drive	Meritage Homes	58003	New Residential	Sumner
Total		4,376,148.00								
New Commercial										
20170132	5/9/2017	13,800,000.00	26.00	172	20	322 Northcreek Blvd.	Kingsborough Hospitality	51733	New Commercial	Davidson
20170167	5/31/2017	900,000.00	143JF	N/A	N/A	3102 Business Park Circle	Clark Higgs	62270	New Commercial	Sumner
Total		14,700,000.00								
Additions & Remodeling										
20170117	5/1/2017	60,000.00	143H	13	29	602 Park Drive	Josh Pierce	Owner	Residential Remodel	Sumner
20170118	5/1/2017	1,000.00	34.02	63		900 Rivergate Pkwy	Regions Bank	18582	ADA Parking	Davidson
20170119	5/1/2017	10,000.00	121	105.11		1494 Madison Creek Rd.	Thomas Coop	Owner	Pool	Sumner
20170120	5/2/2017	135,180.00	18.16	158		111 Payne St.	Salvador Zaragoza	67627	Residential Remodel	Sumner
20170121	5/3/2017	0.00	143A	23	24	102 Park Court	Colfin Att-TN	37345	Demolition	Sumner
20170123	5/3/2017	4,000.00	143 B	28	8	401 Ellen Drive	Hugo Sanchez	Homeowner	Residential Remodel	Sumner
20170124	5/5/2017	1,000.00	33.08	91		308 Janette Ave.	Michael Lafferty	Homeowner	Enclose Carport	Davidson
20170125	5/8/2017	0.00	143A	A8	33	808 Lynn Drive	David Taylor	21520	HVAC changeout	Sumner
20170128	5/8/2017	24,000.00	18.00	168		5544 Brick Church Pk.	Tommy Krantz	Homeowner	Pool	Davidson
20170133	5/9/2017	1,000.00	140	22.14	2	1357 Madison Creek	William Smith	Homeowner	Deck	Sumner
20170135	5/10/2017	0.00	18.12	68		643 N. Main St.	TNT Wheel	Owner	Fire/Life Safety	Davidson
20170148	5/16/2017	34,000.00	143B	14		909 E. Cynthia Dr.	Jake Holt	Homeowner	Homeowner	Sumner
20170150	5/16/2017	52,500.00	143P	69		327 Caldwell Dr.	Southeastern	Owner	Commercial Buildout	Sumner
20170151	5/17/2017	550,000.00	26.05	134		515 Rivergate Parkway	LLE Holding	58834	Commercial Buildout	Davidson
20170152	5/17/2017	0.00	141	8		948 Springfield Hwy.	Mid-America Distributors	Owner	Fireworks Tent	Sumner
20170153	5/18/2017	0.00	18.16	60		318 N. Main Street	Goodlettsville Events Cen	owner	Sign	Davidson
20170154	5/18/2017	0.00	141	49		977 Louisville Hwy.	Discount Fireworks	Owner	Fireworks Tent	Sumner
20170159	5/24/2017	0.00	25.8	54		110 E. Cedar St.	Samuel Fakunle	Owner	Residential Remodel	Davidson
20170165	5/31/2017	1,000.00				803 Meadowlark Drive	A Muzic World	Owner	Fire/Life Safety	Davidson
20170166	5/31/2017	1,000.00				130 S. Main Street	Edward Sims	Owner	Sign	Davidson
20170168	5/31/2017	600.00	18.12	68		643 N. Main St.	Chic Artique	Owner	Sign	Davidson
20170149	5/16/2017	3,000.00	121	105.07	6	135 Hogan's Branch Road	TNT Wheel	Owner	Sign	Davidson
Total		897,280.00					Michaele Busta	Owner	Pool	Sumner

Total New Residential 4,376,148.00
Total New Commercial 14,700,000.00
Total Add/Remodels 897,280.00

Total All Permits 19,973,428.00

Single Family Dwellings
Davidson 1
Sumner 11

Total 12